



**KHANDESH COLLEGE EDUCATION SOCIETY'S**  
**COLLEGE OF ENGINEERING & MANAGEMENT, JALGAON**  
(Approved by AICTE, New Delhi, Affiliated to DBATU, Lonere; KBCNMU, Jalgaon  
MSBTE, Mumbai & Recognised by Govt. of Maharashtra)

An ISO 9001-2008 Institution and NAAC ACCREDITED GRADE - 'B' (CGPA - 2.53)

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**Important Circular**

**Date 23.09.2020**

**Subject: Port-Folio distribution**

For smooth conduct of academic, administrative and all other activities of the institute, the responsibility is assigned to various faculty members as given in the following table. It is the responsibility of port-folio in-charge to get work done with the help of all other members of respective port-folio within the stipulated time schedule. For any difficulty to complete the assigned task in stipulated time period, in-charge may seek guidance from undersigned.

Sr No	Port-Folio	Faculty members
1	<b>Academic Progress Evaluation Committee (Planning, monitoring, accreditation)</b>	
	Coordinator	Shri Sanjay Dahad
	Members	Dr Sanjay Sugandhi
	Members	All HoDs and Deans
	Member Secretary	Dr Pradnya Vikhar
2	<b>I/c Head of Departments (UG and PG)</b>	
	M.B.A.	Dr Sanjay Sugandhi
	Mechanical	Shri Manoj Salunke
	Electrical	Shri Kalpesh Mahajan
	Computer	Smt Minal Kolhe
	E and Tc	Shri Swapnil Patil
	App Science & I Yr	Shri Kiran Patil
	Work shop	Shri HemantNehete
3	<b>I/c Head of Departments (Diploma)</b>	
	Overall Coordinator	Shri Sushant Sananse
	E and Tc	Shri Mayur Sonwane
	Electrical	Shri Jagadish Patil
	App Science & I Yr	Shri Sanjay Kumawat
4	<b>Internal Quality Assurance Cell (IQAC)</b>	
	Coordinator	Dr. Pradnya Vikhar
	Coordinator	Shri Kalpesh Mahajan
	Members	All HoDs (UG and PG)
	I/c Member Mechanical	Shri Darshan Thakur
	I/cMember Electrical	Shri Rahul Patil
	I/cMember E and Tc	Smt SnehaVarade
	I/cMember Computer	Smt Priyanshi Borase
I/cMember Management	Dr Veena Bhosale	



5	<b>Industry Institute &amp; Alumni Institute Interaction Cell</b>	
	Coordinator	Shri Manoj Salunke
	Member Mechanical	Shri Manoj Nehete
	Member Electrical	Shri Rajesh Waghulade
	Member E and Tc	Shri Mukesh Tiwari
	Member Computer	Miss Dipti Patil
	Member Management	Shri Digambar Sonwane
	Member Diploma	Shri Sachin Bhangale
6	<b>Gymkhana, Discipline and Students' Grievance Committee</b>	
	Coordinator	Shri Swapnil Patil
	Sports i/c	Shri Nitin Chaudhari
	Cultural i/c	Smt Leena Waghulade
	Technical activities i/c	Shri Pravin Bhangale
7	<b>Research and Development Cell including MODROB, RPS etc</b>	
	Coordinator	Dr Sunanda Patil
	Members	Dr Veena Bhosale
8	<b>Approving authority - AICTE, DTE, RO Communication</b>	
	Coordinator	Dr Sanjay Sugandhi
	Member - AICTE	Shri Kalpesh Mahajan
	Member - DTE, RO	Shri Kiran Patil
9	<b>Affiliating authority -DBATU, KBCNMU MSBTE, RBTE Communication</b>	
	Coordinator	Shri Kalpesh Mahajan
	Member - DBATU	Smt Priyanshi Borase
	Member - KBCNMU	Shri Digambar Sonwane
	Member - MSBTE, RBTE	Shri Jagadish Patil
10	<b>Students' Development Cell (Value added courses, certification etc)</b>	
	Coordinator	Shri Avinash Suryavanshi
	Member Mechanical	ShriDhiraj Patil
	Member Electrical	Shri Rahul Patil
	Member E and Tc	Dr Kushal Badgujar
	Member Computer	Miss Pooja Naval
	Member Management	Shri Digambar Sonwane
	Member Diploma	Shri Jagadish Patil
11	<b>Library Development Cell</b>	
	Coordinator	SmtMinalKolhe
	Member Mechanical	Shri AjayKoli
	Member Electrical	Shri SachinNath
	Member E and Tc	Shri Rahul Patel
	Member Computer	Miss HarshaTalele
	Member Management	Shri Piyush Joshi
	Member Applied Science/I year	Shri Muralidhar Chaudhari
	Member Diploma	Miss Aishwarya Sharma
	12	<b>Faculty and Staff Development Cell</b>
Coordinator		Shri Rahul Patel
Member		Shri Darshan Thakur



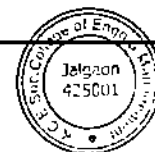
13	<b>Anti-Ragging Committee</b>	
	Coordinator	Shri Kiran Patil
	Members	All HoDs and Deans
14	<b>Website committee</b>	
	Coordinator	Dr Sanjay Sugandhi
	Co-coordinator	Miss Rupali Zambre
	Member Mechanical	Shri Vilas Jadhao
	Member Electrical	Smt Manisha Thakare
	Member E and Tc	Shri Gajanan Pakhare
	Member Computer	Smt Leena Waghulade
	Member Management	Smt Ashwini Patil
	Member Applied Science/I year	Shri Shripad Jambhaikar
	Member Diploma	Shri Sachin Bhangale
15	<b>Magazine and News Letter Committee</b>	
	Coordinator	Miss Rupali Zambare
	Members	Shri Muralidhar Sonwane
	Members	Shri Mayur Borase
16	<b>Women's Grievance Redress Committee</b>	
	Coordinator	Smt Minal Kolhe
	Members	Smt Sneha Varade
	Members	Smt Pooja Naval
17	<b>SC/ST Cell</b>	
	Coordinator	Shri Sanjay Kumawat
	Member	Smt Sarita Sapkale
18	<b>Examination Cell</b>	
	Coordinator	Shri Hemant Wani
	Member	Shri Rajesh Waghulade
	Member	Miss Harsha Talele
19	<b>Ladies Hostel</b>	
	Coordinator	Smt Priyanshu Borase
	Member	Smt Sarita Sapkale
20	<b>Electrical Supply, Telephone, Internet, Equipment etc Maintenance</b>	
	Coordinator	Shri Prasad Kulkarni
	Members	Shri Vikas Narkhede
		Shri Yashwant Patil
21	<b>Differently Able Students' Committee</b>	
	Coordinator	Shri Rahul Patil
	Member	Shri Umakant Kothoke

22	<b>Admission Counselling Committee</b>	
	<b>Coordinator</b>	<b>Dr Sanjay Sugandhi</b>
	<b>Co-coordinator</b>	Shri Pravin Bhangale
	<b>Members</b>	Smt Minal Kolhe
		Shri Kalpesh Mahajan
		Shri Swapnil Patil
Shri Manoj Salunke		
23	<b>Facilitation Centre (FC) Diploma I and II year</b>	
	<b>Coordinator</b>	<b>Shri Sushant Sananse</b>
	<b>Co-coordinator</b>	Shri Mayur Sonwane
	<b>Co-coordinator</b>	Shri Jagadish Patil
24	<b>Facilitation Centre (FC) MBA</b>	
	<b>Coordinator</b>	<b>Shri Mayur Borase</b>
	<b>Co-coordinator</b>	Shri Piyush Joshi
25	<b>Facilitation Centre (FC) I year Engg.</b>	
	<b>Coordinator</b>	<b>Shri KiranPatil</b>
	<b>Co-coordinator</b>	Shri Shripad Jambhalikar
26	<b>Facilitation Centre (FC) II year Engg.</b>	
	<b>Coordinator</b>	<b>Shri Shripad Jambhalikar</b>
	<b>Co-coordinator</b>	Shri Sachin Nath
27	<b>Facilitation Centre (FC) PG Engg.</b>	
	<b>Coordinator</b>	<b>Shri Prasad Kulkarni</b>
	<b>Co-coordinator</b>	Shri Mukesh Tiwari
28	<b>Publicity Committee</b>	
	<b>Coordinator</b>	<b>Shri Nitin Chaudhari</b>
29	<b>Community Support Cell</b>	
	<b>Coordinator</b>	<b>Dr. Sanjay Sugandhi</b>
	<b>Co-coordinator</b>	Shri. Rahul Patel
	<b>Members</b>	Shri. Vikas Narkhede
Shri Hemant Zope		

All faculty/staff members are directed to take the charge of port-folio on or before 25.09.2020 and start functioning. The faculty members holding the charge of port-folio earlier shall handover all files and related documents to new in-charge on or before 25.09.2020.

Prof. Dr K. P. Rane

Principal



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