

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Utilizing Physical Facilities

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. Budgetary provision is made for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes.

The classrooms, laboratories, computer centre and furniture facilities etc. are utilized regularly for the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams like MPSC, NEET, CET etc. if not in use for the said period.

- Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises.
- Library- Library advisory committee is in existence to suggest the books to be procured. On final approval of Principal; book are purchased as per the KCE Society policy.
- Sports: The maintenance of all indoor and outdoor sports equipments in the college is done by sports in-charge.
- Computers- Computer maintenance through technical assistant is done regularly and non-repairable systems are repaired from outside and or disposed off.
- Classrooms- Society deputed technicians, masons, plumbers, carpenters etc. For the maintenance of infrastructure. Cleanliness of campus is maintained by full time sweepers.
- Additionally:-
 1. There is a lab technician in every department, who maintains the stock register.
 2. Department wise annual stock verification is done.
 3. Regular cleaning of water tanks, proper garbage disposal and maintenance of lawns is done by Institute concern Employees.
 4. College campus maintenance is monitored through regular inspection.
 5. Regular maintenance of the water cooler and water purifier is done regularly.
 6. The fumigation and cleaning of library is done frequently by library staff.

Academic and Support Facilities

All academic support facilities and the other physical support platforms are made available for overall development of the students. These facilities are made available for extended hours as per the requirement. Each Department have appropriate computer as per their requirements. In our college campus Internet and WIFI is availability for 24*7.



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