Metric No 7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

Sr.No.	DVV Findings	DVV Clarification	Page Number
1	Highlighted portion of handbook, manual and brochures on professional ethics/ human values programs, attested by Principal.	Enclosed	1 - 27
2	Details proceedings of the Monitoring Committee and its composition , attested by Principal.	Enclosed	28 - 29
3	Minutes of the Monitoring Committee meetings, attested by Principal. 4. reports of various awareness programs on code of conduct and professional ethics, in support of the claim, attested by Principal.	Enclosed	30 - 34
4	Please provide the Web-Link to all the relevant documents at College website to support the HEI input and also screenshot of the same.	https://coem.ac.in/Implinks/code of conduct	35
5	Circulars and geo tagged photographs of the activities organized (for each of the HEI claim), for teachers, students, administrators and other staffs.	Photographs are attached with respective activity report	*_
6	Document showing Code of Conduct for students, teachers, governing body and administration, attested by Principal.	Enclosed	36-38

PRINCIPAL
K.C.E.SOCIETY'S
COLLEGE OF ENGG. &
MANAGEMENT.JALGAON

KCES's College of Engineering and Management, Jalgoan <u>List of Activites</u>

Sr No.	Title of Activity	Link for Report	Pg No. of Report
		2016-17	
1	Teachers Day Social Activity for Senior Citizens on occasion of Teachers Day (5th Sept 2016) - 40 books on various topics is distributed	https://coem.ac.in/pdf/ssr21/comp/COMP2016- 17_02.pdf	3
2	Life Skills by Mr. Pankaj Vyavahare (Trainer)	https://coem.ac.in/pdf/ssr21/mba/MBA2016- 17_01.pdf	4
3	Passion & Future Pacing by Mr. Pruthav Mandore(Trainer)	https://coem.ac.in/pdf/ssr21/mba/MBA2016- 17_02.pdf	5
4	Anokhi Diwali at Matoshri Vrudharsharm	https://coem.ac.in/pdf/ssr21/mba/MBA2016- 17_09.pdf	6
5	Meditation by Dr. Aditya Maheshwari	https://coem.ac.in/pdf/ssr21/mba/MBA2016- 17_06.pdf	7
6	You Can Change Your Life by By Mr.Shreejit Nair	https://coem.ac.in/pdf/ssr21/mba/MBA2016- 17_15.pdf	8
7	Beti Bacchao Beti Padhavo	https://coem.ac.in/Academic/activities	9
		2017-18	
8	Workshop on Personality Development	https://coem.ac.in/pdf/ssr21/basic_sci/bs2017- 18_02.pdf	10
9	"Beti Bachao, Beti Pathao" rally and swakshari mohim	https://coem.ac.in/pdf/ssr21/comp/COMP2017- 18_04.pdf	11
10	"Road Safety and Rules" awareness	https://coem.ac.in/pdf/ssr21/elect/elect2017- 18_15.pdf	12
11	Know & Nurture your competencies by Mr. Pankaj Vyavahare (Bhagirati Training Centre)	https://coem.ac.in/pdf/ssr21/mba/MBA2017- 18_02.pdf	13
12	Confidence Building by Mr. Tushar Patil (Trainer)	https://coem.ac.in/pdf/ssr21/mba/MBA2017- 18_05.pdf ATTESTED BY	14

13	Udaan(Cloth Donation)	https://coem.ac.in/pdf/ssr21/mba/MBA2017- 18_15.pdf	15
14	Food Donation at Blind School by Departmental CSR activity	https://coem.ac.in/pdf/ssr21/mba/MBA2017- 18_13.pdf	16
15	Shiv Jayanti	https://coem.ac.in/pdf/ssr21/other/C2017- 18_09.pdf	17
		2018-19	
16	Guest Lecture on Basic Human Right	https://coem.ac.in/pdf/ssr21/basic_sci/bs2018- 19 02.pdf	18
17	Farmer Awareness programme	https://coem.ac.in/pdf/ssr21/basic_sci/bs2018- 19_05.pdf	19
18	Teacher's day. Fund raising for Kerala Flood relief fund	https://coem.ac.in/pdf/ssr21/comp/COMP2018- 19 03.pdf	20
	for Kerala Prood Teller fund	2019-20	
19	Udaan (Cloth Donation)	https://coem.ac.in/pdf/ssr21/mba/MBA2019- 20 09.pdf	21
20	Leadership Development and Challenges in front of youth by SAKAL YIN	https://coem.ac.in/pdf/ssr21/other/2017- 18YIN1.pdf	22
21	Campus Cleaning Drive	https://coem.ac.in/pdf/ssr21/basic_sci/bs2019- 20 10.pdf	23
22	Poster Presentation For Swachhata Pakhawada	https://coem.ac.in/pdf/ssr21/comp/COMP2019- 20 08.pdf	24
	5 Waterman Lands Control	2020-21	
23	"Knowledge Hunt Series"- Road Safety & Traffic Awareness, Mr.Shrikant Karode Lecture (Online Mode)	https://coem.ac.in/pdf/ssr21/comp/COMP2020- 21_01.pdf	25
24	रेल्वेस्टेशनची दुसरी दुनिया (KCES's सोसायटीच्या ७७ वर्धापन दिनानिमित्त) By Ms.Sapna Shrivastav (केशवस्मृतीप्रतिष्ठान - समतोलप्रकल्पव्यवस्थापिका)	https://coem.ac.in/pdf/ssr21/comp/COMP2020- 21_14.pdf	26
25	"Knowledge Hunt Series"- Emotional Intelligence by Mr.Shrikant Karode	https://coem.ac.in/pdf/ssr21/comp/COMP2020- 21_06.pdf ATTESTED BY	27



2 PRINCIPAL

K.C.E. SOCIETY'S

COLLEGE OF ENGG &

KCES's College of Engineering & IT Jalgaon Activity Report

Date:	05/09/2016		Participants profile:	Faculties Students
Objective for conducting activity		> To create awareness among the people about the importance of books. Books can help in promoting a life-long love of reading as well as sparking the Imagination.		
Methodology		Teacher's day celebrated at Kavyartnajali Chaowk Jalgaon with senior citizens. Our students had arranged various games and quizzes for them and then distribute books to the senior citizens.		
Out Come		A	Faculty got motivated serve as experts in	layed an essential role in society from senior citizens continue to their field, as mentors, and as skills and knowledge.



ATTESTED BY

PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGG & MANAGEMENT, JALGAON

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

Department of Management

Date: 08-08-2016

Report of Life Skills Program

Name of Cell/ Department : Master of Business Administration

Director of Event

: Dr. Shilpa Bendale

Name of Event

: Life Skill

Event coordinator

: Dr. Veena Bhosale

:Prof. Poonam Wani

Name of anchor

:Prof. Madhuri Sonawane

Objective of Event

: Make MBA student to how to tackle and face the professional

and personal Life.

Event date

:08/08/2016

Type of Event

: Extra Activates

Level of Event

: College Level

No of Participant

: 88

Sponsored by

: Dept. of Mgt, KCES's College of Engineering and IT, Jalgaon

Name of the resource person: Mr. Pankaj Vyavhare

Designation:

: Trainer (Bhagirath Counselling Center)

IOAC- Coordinator

Principal

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K.C.E.SOCIETY'S

COLLEGE OF ENGG. &

MANAGEMENT.JALGAON

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4

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

Department of Management

Date: 09-08-2016

Activity Report of Passion & Future Pacing Program

Name of Cell/ Department : Master of Business Administration

Director of Event

: Dr. Shilpa Bendale

Name of Event

: Passion & Future Pacing

Event coordinator

: Prof. Shefali Agarwal

Prof. Mayur Borse

Name of anchor

: Prof. Poonam Wani

Objective of Event

: Find the opportunity in every task who came in front and make the

every challenge as opportunity

Event date

: 09/08/2016

Type of Event

: Extra Activities

Level of Event

: College Level

No of Participant

: 25

Sponsored by

: Dept. of Mgt, KCES's College of Engineering and IT, Jalgaon

Name of the resource person:Mr. Pruthav Mandore

Designation

: Motivational Speaker

(Square Circle)

Theme of Induction Programme:

Mr. Pruthav Mandore had a session on "Passion & Future Facing" Which boosted up the students for Generating their passion and to work on it and how to face the challenges in future simultaneously with passion, carrier & Family.

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

Department of Management

Date:	25	10	2016
	1		-010

Report of Induction Programme Name of Cell/ Department : Master of Business Administration Director of Event : Dr. Shilpa Bendale Arrokhi Divali Divali celebration at Name of Event Event coordinator Ms. Shefali Agrawal Name of anchor : Celebrar To spread happiness & love with the people away from their children shomes. Objective of Event Event date Type of Event : - Centra- Circulta. : Departmental CSR. Level of Event No of Participant Sponsored by : Dept. of Mgt, KCES's College of Engineering and IT, Jalgaon Invited guests (name, designation, workplace) Name of the resource person: _ Designation: Collected feedback form(Y/N): Theme of Induction Programme: Divali cebebration & food donation.

Head of the Department

IGAC - co-ordinator

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

Department of Management

Date: 19-09-2016

Report of activity/event

Name of Cell/ Department	Department of Management
Director of Event	: Dr. Shilpa Bendale
Name of Event	: Meditation
Event coordinator	Prof. Shefali Agrawal Prof. Shefali Agrawal
Name of anchor	: Prof. she fali Agrawal
Objective of Event	: To have peaceful mind & thoughts to focus : 19/09/2016 on the goals of life
Event date	
Type of Event	: Griest lecture
Level of Event	: De partmental
No of Participant	: 33
Sponsored by	
Invited guests (name, de	signation, workplace)
Name of the resource pe	rson: Dr. Aditya Maheshwari Life Coach and Entrepreneur
Designation:	Life Coach and Entreprenent
Collected feedback form	i(Y/N): Yes.
Theme of Induction Pro	

IQAC Coordinator

K.C.E.SOCIETY'S COLLEGE OF ENGG.& INFO TECHNOLGY, JALGAON

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON. Department of Management

Date: 06-03-2017

Activity Report of You Can Change your life Program

Name of Cell/ Department : Master of Business Administration

Director of Event

: Dr.Shilpa Bendale

Name of Event

: You can change your Life

Event coordinator

: Prof. Madhuri Sonawane

Name of anchor

:Prof. Shefali Agrawal

Objective of Event

: Personality development and soft skill Awareness

Event date

: 06/03/2017

Type of Event

: Extra Activates

Level of Event

: College Level

No of Participant

: 16

Sponsored by

: Dept. of Mgt, KCES's College of Engineering and IT, Jalgaon

Invited guests (name, designation, workplace)

Name of the resource person : Mr.Shreejit Nair

Designation:

: Trainer, Pune

Coordinator

Principal

PRINCIPAL K.C.E.SOCIETY'S COLLEGE OF ENGG.& INFO TECHNOLEY, JALGAON

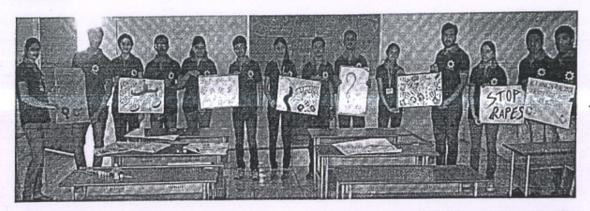
OF ENGG &

KCES's College of Engineering & IT Jalgaon Activity Report

Name of Th	ne Activity: Beti Bachao	Beti Padhao	
Date:	14/11/2016 .	Participants profile:	Students = 20
Date.			

Objective for conducting activity	> To create awareness among the people about the importance of girl child.
Methodology	Street Drama on "Beti Bachao Beti Padhao" at Kavyaratnanjali Chaowk, Jalgaon
Out Come	To ensure that girls are born, nurtured and educated without any kind of discrimination.

Photos:





IQAC coordinator

for Minab

Principal PAL
K.C.E.SOCIETY'S
COLLEGE OF ENGG.& INFO
TECHNOLGY, JALGAON

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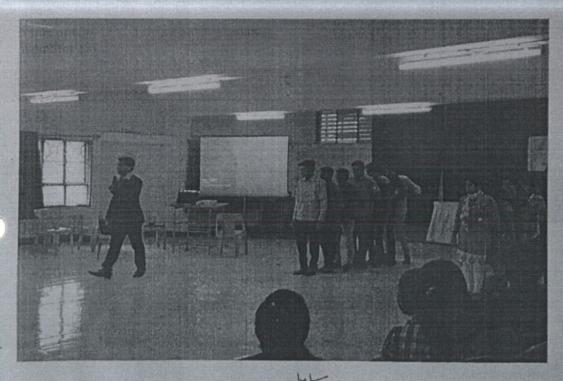
PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGA

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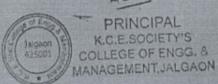
Activity Report

Category of activity	Curricular	Co-curricular	Extra-curricular
Date:	09-09-2017 to 11-09- 2017	Participants profile:	Students
Name of Co- ordinator (S)	Mr. Sanjay Kumawa Mr. K.B.Patil	at	
Guest/ Experts (If any)	Mr. Shrijit Nair		
Objective for conducting activity	Guest lecture on Personality development		
Methodology	Guest Lecture (Experts)		
Out Come	Newly admitted students aware about the Personality development, Language and Communication skills		

Photos:



IQAC coordinator



Principal

PRINCIPAL .
K.C.E. SOCIETY'S
COLLEGE OF ENGS

KCES's College of Engineering & IT Jalgaon Activity Report

Date:	09/10/2017 TO	Participants profile:	Faculties
	14/10/2017		Students

Objective for conducting activity	> To create awareness among the people about the importance of girl child.
Methodology	 Banner of "Beti Bachao Beti Padhao" Signature/Pledge board at college level. Prabhat Pherry/Rallies. Celebration of girl child and felicitate the parents. Drawing/Painting competition among college Students on the theme of BBBP. Awareness Generation activities Street play Girls Achiever: Sports/Academics/Cultural etc. Felicitate The Parents of girl child
Out Come	To ensure that girls are born, nurtured and educated without any kind of discrimination.

Photos:

DAY 1: Banner of "Beti Bachao Beti Padhao

DAY 1: Signature/Pledge board at college level







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COLLEGE'OF ENGG &
MANAGEMENT, JAI GAOL

KCES's College of Engineering & IT JalgaonActivity Report Activity Report

Date:	13-03-2018	Participants profile:	Students
Name of Co- ordinator (S)	1.Mr.B.R.Aloni 2.Ms.H.K.Chaudl	nari	
Objective for conducting activity	continuously imp		me is to implement measures to vely and to reduce the number of idents
Methodology	They give practica importance of heli	al knowledge for using two wl	heeler moppets and also told the
Out Come	Students take ple	dge on road safety	

Photos:



IQAC coordinator



Principal

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K.C.E. SOCIETY'S

COLLEGE OF ENGG. 8 INFO

TECHNOLOGY JAI GAON



PRINCIPAL K.C.E. SOCIETY'S

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON. Department of Management

Date: 03-08-2017

Report of Know & Nurture your competence Program

Name of Cell/ Department	: Master of Business Administration	
Director of Event	: Dr. Shilpa Bendale	
Name of Event	: Know & Nurture of your Competency	
Event coordinator	: 1)Prof. Shefali Agrawal 2)Prof. Poonam Wani	
Name of anchor	: Prof. Shefali Agrawal	

Objective of Event

: To get the knowledge of behaviour and own Skills

Event date

: 03/08/2017

Type of Event

: Extra Curriculum

Level of Event

: for MBA Students_

No of Participant

: 45

Sponsored by

: Dept. of Mgt, KCES's College of Engineering and IT, Jalgaon

IQAC-Coordinator

سليا

Principal

PRINCIPAL
K.C.E.SOCIETY'S
COLLEGE OF ENGG. INFO
TECHNOLGY, JALGAON

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PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGG & MANAGEMENT IAL CASE

K.C.E.Society's COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

	Report of an activity/event Date: 05 08 14
Name of Cell/ Department	: Masters of Business Adminstration
Director of Event	: Prof Sanjay Sugardhi
Name of Event	: Confidence Building
Event coordinator	: Mo. Mayer Borse
Name of anchor	: Nayana Kaswede
Objective of Event	: To build confidence among
	: Students by making their histon
	: Clear & Symotivating them
Event date	: 05/08/17 10 05/08/17
Type of Event Guest lecture/Seminar/STTP/Workshi	op/Conference/curricular/Co curricular/Sport/Training placement
Level of Event international/national/state/college	: Departmental
No of Participant	:_ 33
Sponsored by	
Invited guests (name, design	ation, workplace)
1. Chief Guest	: Mrs. Tushare Patil, Trainer,
2. President of program	
3. Guest of honour	
4. Guest of honour	
5. Guest of honour	
Collected feedback form(Y/N If Yes, submit it to event mar	
8	What
HOD	IQAC co-ordinator Conspection Principal PRINCIPAL K.C.E.SOCIETY'S COLLEGE OF ENGO. & NIFO

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PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGG &

COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

Department of Management

13/10/2017

Report	of I	nduction	Progr	amme
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Name of Cell/ Departm	ent : Master of Business Administration
Director of Event	: Mr. Sanjay R. Sugandhi
Name of Event	: Mr. Sanjay R. Sigandhi : Ildoan [cloth Donatics]
Event coordinator	Me Shefati Agressord & Mrs Veena Bhosole
Name of anchor	
Objective of Event	Distribution of clother to poor people.
Event date	: Departmental [CEP]
Type of Event	: H2 10 /2017 - 13/10/2017
Level of Event	: Deputemental
No of Participant	
Sponsored by	: Dept. of Mgt, KCES's College of Engineering and IT. Jalgaon
Invited guests (name, d	
Name of the resource p	erson:
Designation:	
Collected feedback form	n(Y/N):
Theme of Induction Pro	
Distribution	of old clothes to non mania?
Celebrate 1	of old clothes to spread happiness.
90	Unab-
Head of the Department	IQAC co-ordinator
	RENCEN X C I SOCIETY'S
	ENTE JOHN PROGRAMO

Stanment Control

PRINCIPAL PRINCIPAL

PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGC

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K.C.E.Society's COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON.

3 post

	Report of an activity/event
Name of Cell/ Department	: MBA
Director of Event	: Post. Sanjay Sugandhi
Name of Event	: Food Donation
Event coordinator	: Mr. Adarsh Changare
Name of anchor	
Objective of Event	: food donation at Blind School.
Event date	: 26/9/17 10 26/9/17.
Type of Event Guest lecture/Scminar/STTP/Worksho	CSR Activity op/Conference/curricular/Co curricular/Sport/Punning placement
Level of Event International/national/state/college	: Departmental
No of Participant	:
Sponsored by	:
Invited guests (name, design	nation, workplace)
1. Chief Guest	:
2. President of program	
3. Guest of honour	
4. Guest of honour	:
5. Guest of honour	
Collected feedback form(Y/N If Yes, submit it to event man	N):

Son CHOD

IQAC co-ordinator

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K.C.E.SOCIETY'S

AUGUST TECHNOLOGY, JALGAON

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K.C.E. SOCIETY'S

KCES's College of Engineering & IT Jalgaon Activity Report

Name of Ti	he Activity : Shiv Jayani	i Celeb	ration	
Date:	20/02/2018		Participants profile:	Faculties Students
Objective f	or conducting activity	*	to remember the innui Shivaji Maharaj, like	rating the Shiv-Jayanti festival is merable qualities of Chhatrapati Efficacious organizer, Strategic rior, Enlightened administrator, edient son.
Methodolog		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	KCES's COEIT. with pooja followed by	laharaj Jayanti was celebrated in s and faculty members from the The Festival started y aarti of the idol For the event, e was decorated with rangoli by
Out Come		A A	These activities spre	e celebration ad aware of the greatness of many of them would imbibe his

PHOTOS:

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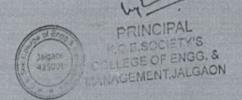
KCES's College of Engineering & IT Jalgaon Activity Report

Category of activity	Curricular	Co-curricular	Extra-curricular
Date:	04-08-2018	Participants profile:	student
Name of Co- ordinator (S)	1. Mrs. M. B. Cha 2.Mr. A.S. Koli	audhari	
Guest/ Experts (If any)	Prof. Pahuja Madam (Maniyar Law College)		
Objective for conducting activity	Basic Human Rig		
Methodology	Guest Lecture, Ex		Disht /Life Skill
Out Come	Newly admitted s	tudents aware about the Basic	Human Right (Life Skill

Photos:



IQACcoordinator



Principal

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KCES's College of Engineering & IT JalgaonActivity Report Activity Report

 Name of The Activity: Farmer Awareness Programme (Soil Testing and Selection of seeds)

 Date:
 6th Jan 2019
 Participants profile:
 ≤todent

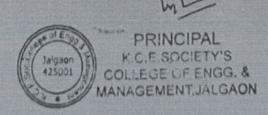
 Objective for conducting activity
 ➤ Awareness by Soil Testing, plant Seeding.

 Methodology
 ➤ Experts Talk, activities.

 Out Come
 ➤ Farmer Aware about Soil testing and its important. Selection of Seeds for Weeding

Photos:





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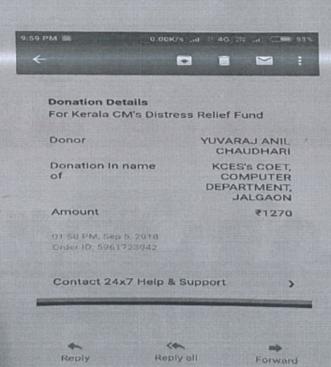
PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGG & MANAGEMENT, JALGAON

KCES's College of Engineering & IT Jalgaon **Activity Report**

Name of Th	ne Activity : Teachers D relief fund		Fund raising for Kerala Flood
Date:	05/09/2018	Participants profile:	Faculties Students

To increase the efficiency of public administrations in raising public awareness and education regarding floods risks, effects
and Impact. > Help people of Kerala by donating money.
➤ Donate some amount to needy people.

PHOTOS:



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COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY, JALGAON. Department of Management

Date: 18/10/2019

Report of activity/event

Name of Cell/ Department	Department of Management
Director of Event	:
Name of Event	: UDAAN (cloth donation)
Event coordinator	: Prof. Poonam Wari, Prof. Mayur Bosse
Name of anchor	:
Objective of Event	: To spread happiness among the poors. Social work.
	Social work.
	10 10
Event date	: 18-10-2019
Type of Event	: Extra-curricular
Level of Event	: Collège - Enent
No of Participant	·
Sponsored by	:
Invited guests (name, design	gnation, workplace)
Name of the resource pers	on;
Designation:	
Whole	
IQAC Coordinator	Principal PRINCIPAL

Principal
PRINCIPAL
K.C.E.SOCIETY'S
COLLEGE OF ENGG. & INFO
TECHNOL GY, JALGAON

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KCES's College of Engineering & 1T Jalgaon **Activity Report**

Name of The Activity: Sakal Yin Programme on "Leadership Development & Challenges in front of Youth'

Date:

26-08-2019

Participants profile:

Students, Staff

The YOUNG INSPIRATORS NETWORK(YIN) Objective for conducting activity provides the Youth a platform to network and collaborate with like-minded people seeking Personal, Professional and Social Development towards the ultimate goal of Nation Transformation. Lecture was given by Dr. Radhesham Chaudhari on Methodology Challenges in front of Youth & Marketing.

Out Come

- Aware of social and marketing for youth and to develop the Sustainable Development for & Marketing trend and Motivation

Photos:



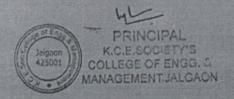


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KCES's College of Engineering & IT Jalgaon Activity Report

Curricular	Co-curricular	Extra-curricular
21-01-2020	Participants profile:	Student
2. Mr. S.M.Jambh	naikar	
Clean Campus Dr	ive	
To clean campus		
	21-01-2020 1. Mr. M. A. Cha 2. Mr. S.M.Jambh 3. Mr. S.R.Kumav	21-01-2020 Participants profile: 1. Mr. M. A. Chaudhari 2. Mr. S.M.Jambhaikar 3. Mr. S.R.Kumavat Clean Campus Drive



IQAC coordinator

Principal

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PRINCIPAL K.C.E. SOCIETY'S COLLEGE OF ENGG &

KCES's College of Engineering & IT JalgaonActivity Report Activity Report

Name of Th	e Activity : Poster Pres	entation For SwachhataPakh	awada
Date:	20-01-2020	Participants profile:	S.Y.BTech , T.YBTech, BE Computer
Venue:	Room No-127		

Objective for conducting activity	> Public Awareness provided about open defecation and promotion of latrine use
	> Awareness of personal hygine
Methodology	➤ Poster Presentation – Swachh Bharat
Out Come	> Display of such posters includes the habbits of cleanliness in the students.

Photos:







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24



PRINCIPAL K.C.E. SOCIETY'S

KCES's College of Engineering & Management, Jalgaon Activity Report

	Session 1; R	oad Safety & Traffic Awaren	
Category of activity	Curricular	Co-curricular	Extra-curricular
Date:	17/10/2020	Participants profile:	72(Student & Faculty) Zoom App online meeting
Name of	Mrs. Minal T. Ko	olhe	
Co-ordinator (S)	Mrs. Leena R. Waghulde		
Guest/Experts (If any)	Mr. Shrikant Karode		
Objective for conducting activity		the students about traffic rules	
Methodology	Presentation was given by Mr.ShrikantKarode sir on zoom meeting. All traffic rules explained by using ppt& video.		
Out Come	> Student understand the important of traffic rules and road traffic.		

Photos:



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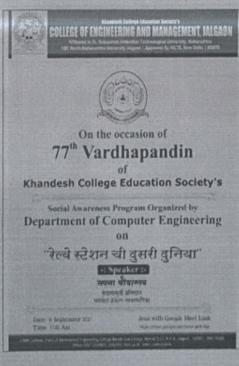
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KCES's College of Engineering and Management, Jalgaon Activity Report

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Category of activity	Curricular	Co-curricular	Extra-curricular
Date:	16/09/2021	Participants profile:	39
Name of Co- ordinator (S)	Minal T Kolhe		
Guest/ Experts (If any)	Ms.Sapna Shrivastav (केशवस्मृतीप्रतिष्ठान - समतोलप्रकल्पव्यवस्थापिका)		
Objective for conducting activity	Students should be aware of different Aspect of kids who stays at or found at railway station		
Methodology	Online Sessions were conducted with help of video lectures by Keshav smruti prakalap.		
Out Come	Student came to know about the new world around railway station. And also got information that how to behave and what to do when they observe such roaming kids at railway station without parents.		

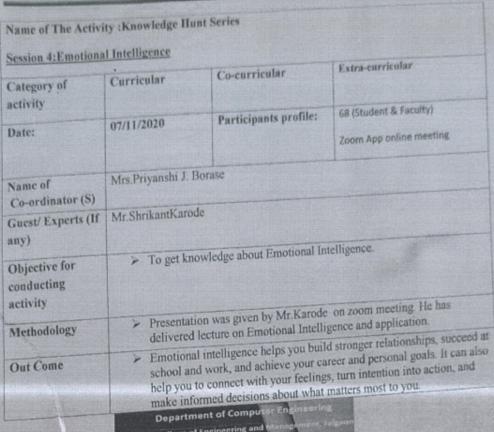


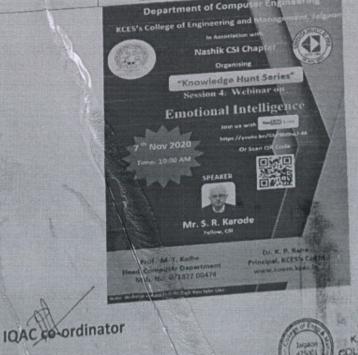


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KCES's College of Engineering & Management Jalgaon Activity Report





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Khandesh College Education Society's

College of Engineering and Management, Jalgaon

(Approved by AICTE, New Delhi; Recognised by Government of Maharashtra and DTE, MS, Mumbai; Affiliated to KBCNMU, Jalgaon (PG programs in Management), DBATU, Lonere (UG/PG program in Engineering) and MSBTE, Mumbai (Diploma Engineering)

NAAC Accredited

Behind DIC, Near IMR Campus, NH – 6, Jalgaon – 425001 Phone: 02572242025/26/27 email: coeit.inquiry@gmail.com website: https://coem.kces.in

Outward No CoEM/Port-folio/2021/ Important Circular Date 11.11.2021

Subject: Port-Folio distribution-Code of Conduct

For smooth conduct of academic, administrative and all other activities of the institute, the responsibility is assigned to various faculty members as given in the following table till further order. It is the responsibility of port-folio in-charge to get work done with the help of all other members of respective port-folio within the stipulated time schedule. For any difficulty to complete the assigned task in stipulated time period, in-charge may seek guidance from undersigned.

Sr No	Port-Folio	Faculty members
1		Code of Conduct (UG and PG)
	Principal	Dr.K.P. Rane
	Academic Director	Shri S O Dahad
	Academic Dean	Mrs.Pradnya Vikhar
	Computer	Smt Minal Kolhe
	Electrical	Shri Kalpesh Mahajan
	Mechanical	Shri Manoj Salunke
	E and Te	Shri Swapnil Patil
	M.B.A.	Dr Sanjay Sugandhi
	Basic Science	Shri Kiran Patil
	Non-Teaching	Shri Kapil Chaudhari

 All faculty/staff members are directed to take the charge of port-folio on or before 13.11.2021 and start functioning.

The faculty members holding the charge of port-folio earlier shall consistently monitor the
activities related to respective portfolio and complete the activities within stipulated time
period.

3. For any difficulty, the faculty members should contact undersigned.

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Date 11.11.2021

Important Circular

For smooth conduct of academic, administrative and all other activities of the institute, the code of conduct committee has been established. **Prof Shri. Kiran. B. Patil** is appointed as Coordinator of this committee. The portfolio is distributed among different faculty staff members for code of conduct. It is the responsibility of port-folio in-charge to get work done with the help of all other members of respective port-folio within the stipulated time schedule. For any difficulty to complete the assigned task in stipulated time period, in-charge may seek guidance from undersigned.



Principal

KCES's CoEm, Jalgaon

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Rehind D.J.C., Off. NH6, Jalgaon-425001(Maharashtra state, Tel-(0257) 2242025/26/52 Fax - (0257)2242027

Visit us at www.coem.kces.in E-mail-coeit.inquiry@gmail.com

Date: 13.11.2021

To, Hon'ble Members, Code of Conduct Committee, KCES's College of Engineering & Management, Jalgaon.

Subject: Meeting Notice-cum-Agenda of meeting of Code of Conduct committee to be held on, Tuesday 16.11.2021 at 10.30am.

Sir,

As directed by Hon. Chairman Code of Conduct committee, 1st meeting of Code of Conduct committee is scheduled on, Tuesday at 10.30 am in the board room of the institute. You are requested to make it convenient to attend the same.

The agenda for the meeting is as follows.

Agenda for meeting of Code of Conduct Committee		
Item No.	Item Details	
Item No.1	To distribute the portfolio of Code of Conduct committee	
Item No.2	To discuss various activities under Code of Conduct committee	
Item No.3	Any other point by the permission of chair.	

Coordinator COLLEGE OF ENGG. & MANAGEMENT J. LGAON

Members of Code of Conduct Committee

Sr. No	Name	Designation
1	Dr. K. P. Rane	Principal, KCES's College of Engineering and Management, Jalgaon
2	Shri. S. O. Dahad	Senior Administrative Officer, Academic Director, CoEM, Jalgaon
3	Dr. P. A. Vikhar	Academic Dean, CoEM, Jalgaon
4	Dr. S.R. Sugandhi	HOD, Management, CoEM, Jalgaon
5	Shri. K. M. Mahajan	HOD, Electrical Engineering, CoEM, Jalgaon
6	Smt. M.T. Kolhe	HOD, Computer Engineering, CoEM, Jalgaon
7	Shri. S. S. Patil	HOD, E and TC Engineering, CoEM, Jalgaon
8	Shri. M. D. Salunke	HOD, Mechanical Engineering, CoEM, Jalgaon
9	Shri. Kapil Chaudhari	Member from Non teaching
10	Shri. K. B. Patil	Co-ordinator Code of Conduct, HOD, Basic Sciences, CoEM, Jalgaon





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Minutes of First Meeting of Code of Conduct committee held on 16/11/2022

The first meeting of all the members of Code of Conduct committee of KCES's College of Engineering , Jalgaon was held on 16/11/2022 at 10: 30 in board room of the institute under the chairmanship of Dr. K. P. Rane.

The following members were present for the meeting

Sr. No	Name	Designation
1	Dr. K. P. Rane	Principal, KCES's College of Engineering and Management, Jalgaon
2	Dr. P. A. Vikhar	Academic Dean, CoEM, Jalgaon
3	Dr. S.R. Sugandhi	HOD, Management, CoEM, Jalgaon
4	Shri. K. M. Mahajan	HOD, Electrical Engineering, CoEM, Jalgaon
5	Smt. M.T. Kolhe	HOD, Computer Engineering, CoEM, Jalgaon
6	Shri. S. S. Patil	HOD, E and TC Engineering, CoEM, Jalgaon
7	Shri. M. D. Salunke	HOD, Mechanical Engineering, CoEM, Jalgaon
8	Shri. Kapil Chaudhari	Member from Non teaching
9	Shri. K. B. Patil	Co-ordinator Code of Conduct,
		HOD, Basic Sciences, CoEM, Jalgaon

The meeting started on a welcome note by Chairman Dr. K. P. Rane including basic purposes, activities, and function of Code of Conduct committee. The Coordinator Shri. K. B. Patil requested all the members for open house discussion on agenda points of meeting. All the members were informed that Shri. S. O. had expressed their inability to attend the meeting due to some unavoidable circumstances, and therefore leave of absence was grapted to them.



Item No.1: To distribute the portfolio of Code of Conduct

Respective faculty/staff members were given the charge of portfolio and informed to monitor all the activities related to portfolio and complete the activities within stipulated time period.

Item No.2: To discuss various activities under Code of Conduct

Various activities which are to be taken in current academic year under the Code of Conduct were discussed with all the faculty members/staff.

Coordinator

Principal

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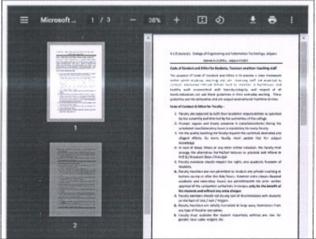
Code of Conduct

Green Campus, Energy and Environment Policy

Code of Conduct

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Code of Conduct and Ethics for Students, Teachers and Non-teaching staff

The purpose of Code of Conduct and Ethics is to provide a clear framework within which students, teaching and non —teaching staff are expected to conduct themselves.Institute strives hard to maintain a harmonious and healthy work environment with honesty,integrity, and respect at all levels.Individuals can use these guidelines in their everyday working. These guidelines are not exhaustive and are subject amendments fromtime to time.

Code of Conduct & Ethics for Faculty:-

- Faculty are expected to fulfil their academic responsibilities as specified by the university and directed by the authorities of the college.
- Prompt, regular and timely presence in class/laboratories during the scheduled class/laboratory hours is mandatory for every faculty.
- For the quality teaching the faculty requires the continual, dedicated and diligent efforts. So every faculty must update his/ her subject knowledge.
- In case of leave, illness or any other similar situation, the faculty shall arrange the alternative for his/her lectures or practical and inform to H.O.D./ Academic Dean / Principal.
- Faculty members should respect the rights and academic freedom of students.
- 6. Faculty members are not permitted to conduct any private coaching or tuitions during or after the duty hours. However extra classes (beyond academic and laboratory hours) are permitted with the prior written approval of the competent authorities in campus only for the benefit of the students and without any extra charges.
- **7.** Faculty members should not do any sort of discrimination with students on the basis of cast / race / religion.
- **8.** Faculty members are strictly instructed to keep away themselves from any type of fraud or corruption.

9. Faculty must evaluate the student impartially without any bias for gender, race, caste, religion, etc.

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- Mentoring to students is a part of duties and responsibilities of any faculty member.
- 11.Its mandatory for all faculty members to follow the college timing, dress code, rules and regulations, etc framed by the management and the competent authorities of the college.
- **12.**It is the duty of each faculty to make our campus healthy for education and ragging free for every student.

Code of Conductand Ethics for Students:-

- All students are bound to follow the schedule decided by the competent authorities of the college.
- 2. All students shall follow dress code except Wednesday.
- All students shall follow the college schedule and reach the college before 10 minutes of the commencement of the first lecture / practical.
- It is mandatory for all students to attend all the lectures and practical on time.
- In case of illness or any emergency students shall inform and submit leave application to H.O.D. through class teacher,
- It is strictly instructed that no student should take part in ragging or any other similar activity.
- It is mandatory for all students to pay the college fees and examination fees as decided by the ShikshanShulkaSamiti or State Government and affiliating university respectively.
- Each student shall maintain discipline in the classrooms, laboratories and library.
- 9. All students shall complete their academic work on time and follow the rules of continuous assessment for the evaluation of class work/ home assignments / tests / tutorials / practical.
- 10.Students shall not be involved in any destructive action in the college campus.
- Every student must behave properly while interacting with each other or with teaching and Non- teaching staff.
- 12. Students must also participate in co-curricular activities / Social activities / field trips / Industrial visitsetc.



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Code of Conductand Ethics for Non-Teaching Staff :-

- 1. All non teaching staff shall attend the college as per their schedule. -
- 2. The peons shall open the class rooms / laboratories before the arrival of the faculty and students.
- 3. The sweepers shall clean the college toilets, washrooms and college campus regularly.
- The peons shall close all the departments properly after the college timing.
- 5. Non teaching staff shall support faculty members in examination work.
- **6.** The office staff shallmaintain the updated record of students' admission, their fees and scholarships...etc.
- 7. The office staff shall keep the updated record of faculty members such as appointment orders, approvals, salary, professional tax, provident fund, income tax, etc.
- The librarian shall maintain the record related to library such as accession register, issue register, bills of books and journals, etc..
- The hardware in-charge shall maintain the record of all software and hardware available in the college.
- 10.All non teaching staff is bound to help the faculty and students as a supporting staff.



