

**K.C.E.S.'s
College of Engineering & IT, Jalgaon**

IQAC CELL

Meeting circulation No- 07

Date: 14 /06/2017

Dear all,

There is meeting scheduled to discuss points as in agenda. You are requested to attend the meeting positively and on time.

Date of meeting: 15/06/2017

Time of meeting: 11.00 A.M

Venue of meeting: Board Room

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
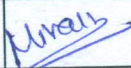

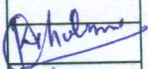


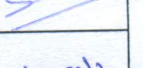
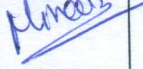
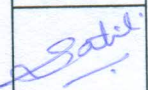
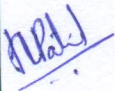

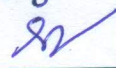
Principal

Agenda

Agenda Number	Topic
1.	To confirm the minutes of last meeting held on 03/01/2017.
2.	To prepare Annual Quality Assurance Report 2016-17.
3.	To focus on communication skills & soft skills of the students.
4.	Academic Planning for 1 st year Engg. as per guidelines of DBATU, Lonere.
5.	Academic Planning for 2 nd , 3 rd & 4 th year Engg. as per guidelines of NMU.
6.	Plan to initiate with PMKVY courses.
7.	Any other subject with permission of Chairperson.



IQAC CELL

Attendee List					
Sr No.	Name of the faculty	Designation /Department	IQAC Designation	Signature	
1	Dr. K.P.Rane	Principal, KCES's COEIT	Chairman		
2	Mrs.M.T.Kolhe	Assist.Prof. Dept. of Computer Engg.	IQAC Coordinator		
3	Ms.S.V.Varade	Assist. Prof. Dept. of Electronics & Telecommunication Engg.		Co-Coordinator	
4		Registrar,		Member, KCES's COEIT Administration	
5	Mr.Kapil Chaudhari	Accountants Officer			
6	Mr.A.Y.Suryawanshi	T&P Officer			
7	Mr.M.D.Salunkhe	Prof. & Head, Dept. of Mechanical Engg.			
8	Mr.M.T.Kolhe	Assist. Prof. & Head, Dept. Computer Engineering NAAC Coordinator			
9	Mr.S.S.Patil	Asso. Prof. Dept. of Electronics & Telecommunication Engg.			
10	Mrs.S.R.Patil	Asso.Prof. Dept. of Basic Sciences			
11	Mr.K.M.Mahajan	Asst. Prof. Dept. of Electrical Engg.			
12	Mr. S.R.Sugandhi	Asst. Prof. Dept. of Management Engg			



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Minutes of Meeting


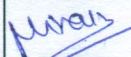

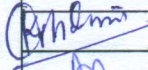

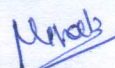
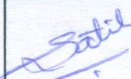
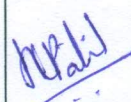
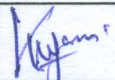

Location	Board Room
Date	15/06/2017
Time	11.00 A.M

Meeting Notes	
Sr.No.	Topic
1.	To confirm the minutes of last meeting held on 03/01/2017.
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PRINCIPAL
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TECHNOLGY, JALGAON

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Action taken report on meeting held on 15.06.2017-

1. Annual Quality Assurance (AQAR) report of A.Y. 2016-17 is discussed in the HOD meeting and finalised.
2. As per schedule received from DBATU, Lonere Academic calendar for First year engineering student is prepared and displayed.
3. Academic activities for Second year, Third year, Final year and MBA are planned.
4. PMKVY courses like Assistant Electrician, Field Technician –Computing Peripherals, Solar PV Installer, Junior Software Developer, are started.
5. HODs are instructed to organised communication and soft skill lectures.



ML
Principal
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