

**K.C.E.S.'s
College of Engineering & IT, Jalgaon
IQAC CELL**

Meeting circulation No- 11

Date: 30 /01/2019

Dear all,

There is meeting scheduled to discuss points as in agenda. You are requested to attend the meeting positively and on time.

Date of meeting: 01/02/2019

Time of meeting: 11.00 A.M

Venue of meeting: Board Room

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Principal

Agenda	
Agenda Number	Topic
1.	To confirm the minutes of last meeting held on 10/9/18.
2.	AQAR preparation.
3.	To review Academic Activities and student activities.
4.	Any other subject with permission of Chairperson.



30/01/2019
Principal

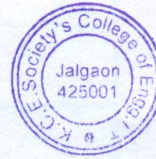
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College of Engineering & IT, Jalgaon**

IQAC CELL

Minutes of Meeting

Location	Board Room
Date	01/02/2019
Time	11.00 A.M

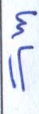


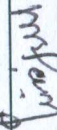



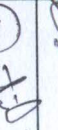



Meeting Notes	
Sr.No.	Topic
1.	To confirm the minutes of last meeting held on 10/9/18.
2.	Initiated preparation of AQAR for year 2018-19.
3.	Discussion on planned activities according to Academic calendar.
4.	Discussed some other subjects with permission of Chairperson.



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PRINCIPAL
K.C.E.SOCIETY'S
COLLEGE OF ENGG.& INFO
TECHNOLGY, JALGAON

IQAC CELL

Attendee List

Sr No.	Name of the faculty	Designation /Department	IQAC Designation	Signature
1.	Dr.K.P. Rane	Principal, KCES's COEIT	Chairman	
2.	Mrs.M.T.Kolhe	Asst.Prof. Dept. of Computer Engg.	IQAC Coordinator	
3.	Mrs.P.A.Vikhar	Academic Dean	Member, KCES's COEIT Administration	
4.	Mr.Kapil Chaudhari	Accountants Officer		
5.	Mr.M.B. Pawar	T&P Officer		
6.	Mr.M.D.Salunkhe	Asst.Prof. & Head, Dept. of Mechanical Engg.		
7.	Mrs.M.T.Kolhe	Asst. Prof. & Head, Dept. Computer Engineering NAAC Coordinator		
8.	Mr.S.S.Patil	Asst. Prof. Dept. of Electronics & Telecommunication Engg.		
9.	Mrs.K.B.Patil	Asst.Prof. Dept. of Basic Sciences		
10.	Mr.K.M.Mahajan	Asst. Prof. Dept. of Electrical Engg.		
11.	Mr. S.R.Sugandhi	Asst. Prof. Dept. of Management Engg		




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Action taken report on meeting held on 01.02.2019-

1. To prepare AQAR as per new guidelines by NAAC, criteria wise responsibilities are distributed.
2. Academic calendar of AY 2018-19 , Semester-II is prepared and displayed .
3. Review of various academic activities is taken by Principal and discussed in HOD meeting.




Principal
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