



**K.C.E. Society's
COLLEGE OF ENGINEERING & MANAGEMENT, JALGAON.**

(Approved by AICTE, New Delhi, Affiliated to Dr. Babasaheb Technological University, Lonere and North Maharashtra University, Jalgaon
Recognised by Govt. of Maharashtra)
NAAC Accredited Institution
Behind D.J.C. Office, NH6, Jalgaon-425001 (Maharashtra state, Tel-(0257) 2242025/26/52 Fax - (0257)2242027
Visit us at www.coem.kces.in E-mail-coelt.inquiry@gmail.com

Date 02.09.2022

To,
Hon'ble Members,
Internal Quality Assurance Cell,
KCES's College of Engineering & Management, Jalgaon.

Subject: Meeting Notice-cum-Agenda of meeting of Internal Quality Assurance Cell (IQAC) to be held on, Monday 05.09.2022 at 10.00 AM.

Sir,

As directed by Hon. Chairman IQAC, 19th meeting of IQAC is scheduled on, Monday 05.09.2022 at 10.00 AM in the board room of the institute. You are requested to make it convenient to attend the same.

The agenda for the meeting is as follows.

Agenda for meeting of IQAC

Item No.	Item Details
1	To read and confirm the minutes of meeting of IQAC held on 07.05.2022
2	To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.
3	To note composition of IQAC for AY 2022-23.
4	To note the schedule of NAAC peer team visit at institute.
5	To take review of Peer Team Visit preparation.
6	To note and discuss quality initiatives taken by the institute.
7	To discuss on-going admission process and online examination.
8	Any other point by the permission of chair.




IQAC Co-ordinator
KCES's College of Engineering
& Management, Jalgaon



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Members of IQAC

Sr No	Designation in IQAC	Name (Contact Number)	Present Affiliation
1	Chairman	Dr. Sanjay R. Sugandhi	Principal, KCES's College of Engineering and Management, Jalgaon
2	Senior administrative officer	Shri S. O. Dahad	Academic Director, CoEM, Jalgaon
3	Three to eight teachers	Shri K. M. Mahajan	Assistant Professor; Electrical Engineering, CoEM, Jalgaon
4		Shri .K. B. Patil	Assistant Professor; Science and Humanities, CoEM, Jalgaon
5		Smt M. T Kolhe	Assistant Professor; Computer Engineering, CoEM, Jalgaon
6		Shri S. S. Patil	Assistant Professor; E and Tc Engineering, CoEM, Jalgaon
7		Shri M. D. Salunkhe	Assistant Professor; Mechanical Engineering, CoEM, Jalgaon
8		Smt. Harsha Deshamukh	Assistant Professor; Management, CoEM, Jalgaon
9	One member from management	Shri D. T. Patil	Treasurer, Khandesh College Education Society, Jalgaon
10	Nominees from local society/students/alumni	Shri Kishor Chaudhari	Member Khandesh College Education Society, Jalgaon
11		Miss. Divya Dhake	Second Year, M.B.A. ; CoEM, Jalgaon
12		Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon
13	Nominees from Industry	Shri. Sudip S Rane	S. P. Pharmaceutical, G-19, MIDC, Jalgaon
14	Nominees from Employer	Shri. Chhabiraj . M. Rane	Chhabi Electricals Private Limited, E- 66, MIDC, Jalgaon-425003
15	IQAC Coordinator	Dr. P. A. Vikhar	Assistant Professor; Computer Engineering CoEM, Jalgaon,





Internal Quality Assurance Cell (IQAC)

List of Attendee

Meeting 19th -05.09.2022

The 19th meeting of IQAC was held at 10AM. on 05.09.2022 in Board Room. The following members were present.

Sr. No	Name	Designation	Sign
1	Dr.Sanjay R. Sugandhi	Chairman IQAC Principal, KCES's College of Engineering and Management, Jalgaon	
2	Shri. D. T. Patil	Member of management, Treasurer, Khandesh College Education Society, Jalgaon	
3	Shri. Kishor Chaudhari	Member, Khandesh College Education Society, Jalgaon	
4	Shri. Sudip Rane	Nominee from Industry S.P. Pharmaceutical, G-19, MIDC, Jalgaon	
5	Shri. Chhabiraj M. Rane	Nominee from Employer, Chhabi Electricals Private Limited, E-66, MIDC, Jalgaon	
6	Shri. S. O. Dahad	Senior Administrative Officer, Academic Director, CoEM, Jalgaon	
7	Smt. Harsha Deshmukh	HOD, Management, CoEM, Jalgaon	
8	Shri. K. M. Mahajan	HOD, Electrical Engineering, CoEM, Jalgaon	
9	Shri. K. B. Patil	HOD, Science and Humanities, CoEM, Jalgaon	
10	Smt. M.T. Kolhe	HOD, Computer Engineering, CoEM, Jalgaon	
11	Shri. S. S. Patil	HOD, E and TC Engineering, CoEM, Jalgaon	
12	Shri. M. D. Salunke	HOD, Mechanical Engineering, CoEM, Jalgaon	
13	Miss. Divya Dhake	Student Nominee, SY MBA, CoEM, Jalgaon	
14	Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon	
15	Dr. P. A. Vikhar	IQAC Coordinator	





Minutes of Meeting

Date: 05.09.2022

Time: 10.00 AM

Venue: Board Room

The meeting is started on a welcome note by IQAC Coordinator. The Chairperson Dr. Sanjay R. Sugandhi requested all the members for open house discussion on agenda of meeting.

Item No.1: To read and confirm the minutes of meeting of IQAC held on 07.05.2022

It was informed that the 18th IQAC meeting was held on 07.05.2022 at 11.00 a.m. After going through the minutes of the meeting it was approved by the IQAC members.

Item No.2: To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.

The actions taken report of previous meeting was discussed and approved by the members.

Item No.3: To note composition of IQAC for AY 2022-23.

For AY 2022-23 the new IQAC is constituted on 01.09.2022 with few new members.

Item No.4: To note the schedule of NAAC peer team visit at institute.

As per the notification, NAAC peer team visit for second cycle is scheduled on 14th Sept 2022 and 15th Sept 2022. The schedule of visit is discussed and finalised in the meeting.

Item No.5: To take review of Peer Team Visit preparation.

The current status of work for PTV is elaborated by Prof. S. O. Dahad. Various points related to alumni, student, parent interaction, amenities visits are discussed.

Item No.6: To note and discuss quality initiatives taken by the institute.

The institute is working hard to increase the industrial exposure by doing MoUs with various industries, organising Industrial visits. Some suggestions given by the members are noted and decided to implement in the current academic year.



Item No.7: To discuss on-going admission process and online examination.

The overview is given by Principal, Dr. Sanjay R. Sugandhi. The first round for FY Diploma in engineering is just over and option form filling for second round is going on. In this year, institution successfully conducted MHT-CET, TCS examination.

Item No.7: Any other point by permission of chair.

There were no major points for discussion.


IQAC Co-ordinator
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KCES's College of Engineering
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Principal
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Internal Quality Assurance Cell (IQAC)

Action Taken Report

The actions taken by the institute on the discussion/resolution made in the 19th meeting of IQAC committee members are given herewith-

Date: 05.09.2022

Time: 10.00 AM

Venue: Board Room

Sr. No	Action Taken
1	The NAAC peer team visit schedule is circulated among all stakeholders.
2	The discussion carried out in the meeting is communicated in HODs and criteria coordinators meeting and decided to incorporate in the preparation of PTV.
3	The suggestions were communicated in the HOD meeting and instructed to implement it.
4	Process for FC of first year engineering and MBA admission was initiated and responsibilities were assigned.


IQAC Coordinator
KCES's College of Engineering
& Management, Jalgaon




Principal

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