



**K.C.E. Society's
COLLEGE OF ENGINEERING & MANAGEMENT, JALGAON.**

(Approved by AICTE, New Delhi, Affiliated to Dr. Babasaheb Technological University, Lonere and North Maharashtra University, Jalgaon)
Recognised by Govt. of Maharashtra
NAAC Accredited Institution
Behind D.J.C. Off. NH6, Jalgaon-425001 (Maharashtra state, Tel-(0257) 2242025/26/52 Fax - (0257) 2242027
Visit us at www.cem.kces.in E-mail-coelt.inquiry@gmail.com

Date: 05.06.2023

To,
Hon'ble Members,
Internal Quality Assurance Cell,
KCES's College of Engineering & Management, Jalgaon.

Subject: Meeting Notice-cum-Agenda of meeting of Internal Quality Assurance Cell (IQAC) to be held on, Saturday 10.06.2023 at 11.00 AM.

Sir,

As directed by Hon. Chairman IQAC, 21st meeting of IQAC is scheduled on, Saturday 10.06.2023 at 11.00 AM in the board room of the institute. You are requested to make it convenient to attend the same.

The agenda for the meeting is as follows.

Agenda for meeting of IQAC	
Item No.	Item Details
1	To read and confirm the minutes of meeting of IQAC held on 28.01.2023
2	To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.
3	To discuss activities conducted in the Even semester of AY 2022-23.
4	To discuss and plan activities for admission process of the Institute and next AY 2023-24.
5	To discuss quality initiative w.r.t. NEP and OBE.
6	Any other point by the permission of chair.




IQAC Co-ordinator
KCES's College of Engineering
& Management, Jalgaon



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Members of IQAC

Sr No	Designation in IQAC	Name (Contact Number)	Present Affiliation
1	Chairman	Dr. S. R. Sugandhi	Principal, KCES's College of Engineering and Management, Jalgaon
2	Senior administrative officer	Shri. S. O. Dahad	Academic Director, CoEM, Jalgaon
3	Three to eight teachers	Shri. .K. B. Patil	Assistant Professor; Basic Sciences, CoEM, Jalgaon
4		Shri. P. D. Kulakarni	Assistant Professor; Electrical Engineering, CoEM, Jalgaon
5		Shri. A. Y. Suryawanshi	Assistant Professor; Computer Engineering, CoEM, Jalgaon
6		Shri. R. R. Patel	Assistant Professor; E and Tc Engineering, CoEM, Jalgaon
7		Shri. D. K. Thakur	Assistant Professor; Mechanical Engineering, CoEM, Jalgaon
8		Smt. H. S. Deshmukh	Assistant Professor; Management, CoEM, Jalgaon
9	One member from management	Shri D. T. Patil	Treasurer, Khandesh College Education Society, Jalgaon
10	Nominees from local society/students/alumni	Shri Kishor Chaudhari	Member Khandesh College Education Society, Jalgaon
11		Miss. Divya Dhake	Second Year, M.B.A. ; CoEM, Jalgaon
12		Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon
13	Nominees from Industry	Shri Sudip S Rane	S. P. Pharmaceutical, G-19, MIDC, Jalgaon
14	Nominees from Employer	Shri Chhabiraj . M. Rane	Chhabi Electricals Private Limited, E- 66, MIDC, Jalgaon-425003
15	IQAC Coordinator	Dr. P. A. Vikhar	Associate Professor; Computer Engineering CoEM, Jalgaon,





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Internal Quality Assurance Cell (IQAC)

List of Attendee

Meeting 21st -10.06.2023

The 21st meeting of IQAC was held at 11AM. on 10.06.2023 in Board Room. The following members were present.

Sr. No	Name	Designation	Sign
1	Dr. S. R. Sugandhi	Chairman IQAC Principal, KCES's College of Engineering and Management, Jalgaon	
2	Shri. D. T. Patil	Member of management, Treasurer, Khandesh College Education Society, Jalgaon	—
3	Shri. Kishor Chaudhari	Member, Khandesh College Education Society, Jalgaon	—
4	Shri. Sudip Rane	Nominee from Industry S.P. Pharmaceutical, G-19, MIDC, Jalgaon	
5	Shri. Chhabiraj M. Rane	Nominee from Employer, Chhabi Electricals Private Limited, E-66, MIDC, Jalgaon	
6	Shri. S. O. Dahad	Senior Administrative Officer, Academic Director, CoEM, Jalgaon	
7	Shri. .K. B. Patil	HOD, Basic Sciences, CoEM, Jalgaon	
8	Shri. P. D. Kulakarni	HOD, Electrical Engineering, CoEM, Jalgaon	
9	Shri. A. Y. Suryawanshi	HOD, Computer Engineering, CoEM, Jalgaon	
10	Shri. R. R. Patel	HOD, E and TC Engineering, CoEM, Jalgaon	
11	Shri. D. K. Thakur	HOD, Mechanical Engineering, CoEM, Jalgaon	
12	Smt. H. S. Deshmukh	HOD, Management, CoEM, Jalgaon	
13	Miss. Divya Dhake	Student Nominee, SY MBA, CoEM, Jalgaon	
14	Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon	
15	Dr. P. A. Vikhar	IQAC Coordinator	





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Minutes of Meeting

Date: 10.06.2023

Time: 11.00 AM

Venue: Board Room

The meeting is started on a welcome note by IQAC Coordinator. The Chairperson Dr. S. R. Sugandhi requested all the members for open house discussion on agenda of meeting.

Item No.1: To read and confirm the minutes of meeting of IQAC held on 28.01.2023

It was informed that the 20th IQAC meeting was held on 28.01.2023 11.00 a.m. After going through the minutes of the meeting it was approved by the IQAC members.

Item No.2: To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.

The actions taken report of previous meeting was discussed and approved by the members.

Item No.3: To discuss activities conducted in the Even semester of AY 2022-23.

The activities scheduled in the academic calendar were conducted properly with full enthusiasm at COEM. The overview was given by the Principal Dr. S. R. Sugandhi.

Item No.4: To discuss and plan activities for admission process of the Institute and next AY 2023-24.

To increase student's involvement, various activities were discussed to be started from new academic year. Like formation of various clubs at department, activities under NSS unit etc.

For upcoming admission process, the strategies and planning were discussed.

Item No.5: To discuss quality initiative w.r.t. NEP and OBE.

To create awareness about NEP and Outcomes Based Education (OBE), suggested to organised workshops and conference at institute. Accordingly plan and activities were discussed.

Item No.6: Any other point by permission of chair.

There was no major point of discussion.


IQAC Co-ordinator
KCES's College of Engineering
& Management, Jalgaon


Principal
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Internal Quality Assurance Cell (IQAC)

Action Taken Report

The actions taken by the institute on the discussion/resolution made in the 20th meeting of IQAC committee members are given herewith-

Date: 10.06.2023

Time: 11.00 AM

Venue: Board Room

Sr. No	Action Taken
1	All suggestion and discussion in the meeting for planning of new academic year 2023-24, were discussed in the HOD meeting. The plan of execution was decided.
2	For the admission process, the admission committee and FC committee were formed and responsibilities were allocated.
3	The NAAC conference on NEP was scheduled on 30 th Sept 2023. The promotion and other planning were initiated.
4	Club formation activity was initiated at respective department.


IQAC Co-ordinator
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Principal
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