



**K.C.E Society's
COLLEGE OF ENGINEERING & MANAGEMENT, JALGAON.**

(Approved by AICTE, New Delhi Affiliated to Dr. Babasaheb Technology University, Lonere and North Maharashtra University, Jalgaon
Recognised by Govt. of Maharashtra)

NAAC Accredited Institution

Behind D.I.C. off, NH6, Jalgaon-425001(Maharashtra state, Tel-(0257)) 2242025/26/52 Fax- (0257)2242027
Visit us at www.kcecm.ac.in E-Mail- kcecm@gmail.com

Date: 01.02.2024

To,
Hon'ble Members,
Internal Quality Assurance Cell,
KCES's College of Engineering & Management, Jalgaon.

Subject: Meeting Notice-cum-Agenda of meeting of Internal Quality Assurance Cell (IQAC) to be held
on, Saturday 03.02.2024 at 11.00 AM.

Sir/Madam,

As directed by Hon. Chairman IQAC, 23rd meeting of IQAC is scheduled on, Saturday 03.02.2024
at 11.00 AM in the board room of the institute. You are requested to make it convenient to attend the same.

The agenda for the meeting is as follows.

Agenda for meeting of IQAC	
Item No.	Item Details
1	To read and confirm the minutes of meeting of IQAC held on 09.09.2023
2	To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.
3	To discuss activities conducted in the Odd semester of AY 2023-24.
4	To discuss status of admissions of the institute and initiatives for next year admission process.
5	To discuss activities planning for the Even semester of AY 2023-24.
6	Any other point by the permission of chair.


IQAC Coordinator





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Members of IQAC

Sr No	Designation in IQAC	Name (Contact Number)	Present Affiliation
1	Chairman	Dr. S. R. Sugandhi	Principal, KCES's College of Engineering and Management, Jalgaon
2	Senior administrative officer	Dr. S. R. Tare	Dean Administration, CoEM, Jalgaon
3	Three to eight teachers	Shri. K. B. Patil	Assistant Professor; Basic Sciences, CoEM, Jalgaon
4		Shri. P. D. Kulakarni	Assistant Professor; Electrical Engineering, CoEM, Jalgaon
5		Shri. A. Y. Suryawanshi	Assistant Professor; Computer Engineering, CoEM, Jalgaon
6		Shri. R. R. Patel	Assistant Professor; E and Tc Engineering, CoEM, Jalgaon
7		Shri. D. K. Thakur	Assistant Professor; Mechanical Engineering, CoEM, Jalgaon
8		Smt. H. S. Deshmukh	Assistant Professor; Management, CoEM, Jalgaon
9	One member from management	Shri D. T. Patil	Treasurer, Khandesh College Education Society, Jalgaon
10	Nominees from local society/students/alumni	Shri Kishor Chaudhari	Member Khandesh College Education Society, Jalgaon
11		Ms. Pratiksha Patil	Second Year, M.B.A. ; CoEM, Jalgaon
12		Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon
13	Nominees from Industry	Shri Sanjay Prabhudesai	Supreme Industries, Gadgaon, Jalgaon
14	Nominees from Employer	Shri Chhabiraj . M. Rane	Chhabi Electricals Private Limited, E- 66, MIDC, Jalgaon-425003
15	IQAC Coordinator	Dr. P. A. Vikhar	Associate Professor; Computer Engineering CoEM, Jalgaon,





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Internal Quality Assurance Cell (IQAC)

List of Attendee

Meeting 23rd -03.02.2024

The 23rd meeting of IQAC was held at 11AM. on 03.02.2024 in Board Room. The following members were present.

Sr. No	Name	Designation	Sign
1	Dr. S. R. Sugandhi	Chairman IQAC Principal, KCES's College of Engineering and Management, Jalgaon	
2	Shri. D. T. Patil	Member of management, Treasurer, Khandesh College Education Society, Jalgaon	
3	Shri. Kishor Chaudhari	Member, Khandesh College Education Society, Jalgaon	
4	Shri. Sanjay Prabhudesai	Supreme Industries, Gadegaon, Jalgaon	
5	Shri. Chhabiraj M. Rane	Nominee from Employer, Chhabri Electricals Private Limited, E-66, MIDC, Jalgaon	
6	Dr. S. R. Tare	Senior Administrative Officer, Dean Administration, CoEM, Jalgaon	
7	Shri. K. B. Patil	HOD, Basic Sciences, CoEM, Jalgaon	
8	Shri. P. D. Kulakarni	HOD, Electrical Engineering, CoEM, Jalgaon	
9	Shri. A. Y. Suryawanshi	HOD, Computer Engineering, CoEM, Jalgaon	
10	Shri. R. R. Patel	HOD, E and TC Engineering, CoEM, Jalgaon	
11	Shri. D. K. Thakur	HOD, Mechanical Engineering, CoEM, Jalgaon	
12	Smt. H. S. Deshmukh	HOD, Management, CoEM, Jalgaon	
13	Ms. Pratiksha Patil	Student Nominee, SY MBA, CoEM, Jalgaon	
14	Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon	
15	Dr. P. A. Vikhar	IQAC Coordinator	



Minutes of Meeting

Date: 03.02.2024

Time: 11.00 AM

Venue: Board Room

The meeting is started on a welcome note by IQAC Coordinator. The Chairperson Dr. S. R. Sugandhi requested all the members for open house discussion on agenda of meeting.

Item No.1: To read and confirm the minutes of meeting of IQAC held on 09.09.2023

It was informed that the 22nd IQAC meeting was held on 09.09.2023 at 11.00 a.m. After going through the minutes of the meeting it was approved by the IQAC members.

Item No.2: To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.

The actions taken report of previous meeting was discussed and approved by the members.

Item No.3: To discuss activities conducted in the Odd semester of AY 2023-24.

The overview of all activities planned and conducted as per the academic calendar was given by the Principal Dr. S. R. Sugandhi. The major activity was NAAC Sponsored National Conference on NEP.

Item No.4: To discuss status of admissions of the institute and initiatives for next year admission process.

The efforts taken admission committee during complete admission process were explained by Principal Dr. Sanjay Sugandhi which were appreciated by all the members. The plan for admission for next academic year was discussed and some new initiatives were proposed.

Item No.5: To discuss activities planning for the Even semester of AY 2023-24.

The major events planned were Cultural and Sports week for the students. For faculty development national conference and FDPs were suggested.

Item No.6: Any other point by permission of chair.

There was no major point of discussion.


IQAC Coordinator




Principal
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Internal Quality Assurance Cell (IQAC)

Action Taken Report

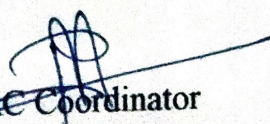
The actions taken by the institute on the discussion/resolution made in the 23rd meeting of IQAC committee members are given herewith-

Date: 03.02.2024

Time: 11.00 AM

Venue: Board Room

Sr. No	Action Taken
1	All suggestion and discussion in the meeting were discussed in the HOD meeting. The plan of execution was decided.
2	New strategies were discussed in the meeting with the members of admission committee and FC committee. Accordingly new plan was prepared by respective committee.
3	One national conference and FDPs on OBE and Research Methodology was planned.
4	The cultural and sports committees were instructed to chalk out detailed plan for the smooth conduction of all events.


IQAC Coordinator




Principal
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