



**K.C.E Society's
COLLEGE OF ENGINEERING & MANAGEMENT, JALGAON.**

(Approved by AICTE, New Delhi Affiliated to Dr. Babasaheb Technology University, Lonere and North Maharashtra University, Jalgaon
Recognised by Govt. of Maharashtra)

NAAC Accredited Institution

Behind D.I.C. off, NH6, Jalgaon-425001 (Maharashtra state, Tel-(0257)) 2242025/26/52 Fax- (0257)2242027
Visit us at www.kcem.ac.in E-Mail- kcecoem@gmail.com

Date: 05.06.2024

To,
Hon'ble Members,
Internal Quality Assurance Cell,
KCES's College of Engineering & Management, Jalgaon.

Subject: Meeting Notice-cum-Agenda of meeting of Internal Quality Assurance Cell (IQAC) to be held
on, Saturday 08.06.2024 at 11.00 AM.

Sir/Madam,

As directed by Hon. Chairman IQAC, 24th meeting of IQAC is scheduled on, Saturday 08.06.2024
at 11.00 AM in the board room of the institute. You are requested to make it convenient to attend the same.

The agenda for the meeting is as follows.

Agenda for meeting of IQAC	
Item No.	Item Details
1	To read and confirm the minutes of meeting of IQAC held on 03.02.2024
2	To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.
3	To discuss activities conducted in the AY 2023-24.
4	To discuss examination schedules and preparations for the same.
5	To discuss upcoming admission process.
6	To discuss academic planning for 2024-25.
7	Any other point by the permission of chair.


IQAC Coordinator





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Members of IQAC

Sr No	Designation in IQAC	Name (Contact Number)	Present Affiliation
1	Chairman	Dr. S. R. Sugandhi	Principal, KCES's College of Engineering and Management, Jalgaon
2	Senior administrative officer	Dr. S. R. Tare	Dean Administration, CoEM, Jalgaon
3	Three to eight teachers	Shri. K. B. Patil	Assistant Professor; Basic Sciences, CoEM, Jalgaon
4		Shri. P. D. Kulakarni	Assistant Professor; Electrical Engineering, CoEM, Jalgaon
5		Shri. A. Y. Suryawanshi	Assistant Professor; Computer Engineering, CoEM, Jalgaon
6		Shri. R. R. Patel	Assistant Professor; E and Tc Engineering, CoEM, Jalgaon
7		Shri. D. K. Thakur	Assistant Professor; Mechanical Engineering, CoEM, Jalgaon
8		Smt. H. S. Deshmukh	Assistant Professor; Management, CoEM, Jalgaon
9	One member from management	Shri D. T. Patil	Treasurer, Khandesh College Education Society, Jalgaon
10	Nominees from local society/students/alumni	Shri Kishor Chaudhari	Member Khandesh College Education Society, Jalgaon
11		Ms. Pratiksha Patil	Second Year, M.B.A. ; CoEM, Jalgaon
12		Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon
13	Nominees from Industry	Shri Sanjay Prabhudesai	Supreme Industries, Gadgaon, Jalgaon
14	Nominees from Employer	Shri Chhabiraj . M. Rane	Chhabi Electricals Private Limited, E- 66, MIDC, Jalgaon-425003
15	IQAC Coordinator	Dr. P. A. Vikhar	Associate Professor; Computer Engineering CoEM, Jalgaon,





Internal Quality Assurance Cell (IQAC)

List of Attendee

Meeting 24th -08.06.2024

The 24th meeting of IQAC was held at 11AM. on 08.06.2024 in Board Room. The following members were present.

Sr. No	Name	Designation	Sign
1	Dr. S. R. Sugandhi	Chairman IQAC Principal, KCES's College of Engineering and Management, Jalgaon	
2	Shri. D. T. Patil	Member of management, Treasurer, Khandesh College Education Society, Jalgaon	
3	Shri. Kishor Chaudhari	Member, Khandesh College Education Society, Jalgaon	
4	Shri. Sanjay Prabhudesai	Supreme Industries, Gadegaon, Jalgaon	
5	Shri. Chhabiraj M. Rane	Nominee from Employer, Chhabhi Electricals Private Limited, E-66, MIDC, Jalgaon	
6	Dr. S. R. Tare	Senior Administrative Officer, Dean Administration, CoEM, Jalgaon	
7	Shri. .K. B. Patil	HOD, Basic Sciences, CoEM, Jalgaon	
8	Shri. P. D. Kulakarni	HOD, Electrical Engineering, CoEM, Jalgaon	
9	Shri. A. Y. Suryawanshi	HOD, Computer Engineering, CoEM, Jalgaon	
10	Shri. R. R. Patel	HOD, E and TC Engineering, CoEM, Jalgaon	
11	Shri. D. K. Thakur	HOD, Mechanical Engineering, CoEM, Jalgaon	
12	Smt. H. S. Deshmukh	HOD, Management, CoEM, Jalgaon	
13	Ms. Pratiksha Patil	Student Nominee, SY MBA, CoEM, Jalgaon	
14	Shri. Kalpesh Badgujar	Alumnus, CoEM, Jalgaon	
15	Dr. P. A. Vikhar	IQAC Coordinator	





Minutes of Meeting

Date: 08.06.2024

Time: 11.00 AM

Venue: Board Room

The meeting is started on a welcome note by IQAC Coordinator. The Chairperson Dr. S. R. Sugandhi requested all the members for open house discussion on agenda of meeting.

Item No.1: To read and confirm the minutes of meeting of IQAC held on 03.02.2024

It was informed that the 23rd IQAC meeting was held on 03.02.2024 at 11.00 a.m. After going through the minutes of the meeting it was approved by the IQAC members.

Item No.2: To discuss and approve the Action Taken Report (ATR) as per the proceedings of previous meetings of IQAC.

The actions taken report of previous meeting was discussed and approved by the members.

Item No.3: To discuss activities conducted in the AY 2023-24.

The overview of all activities organised in the institute is given by the Principal Dr. S. R. Sugandhi. It was appreciated by all the members of IQAC.

Item No.4: To discuss examination schedules and preparations for the same.

The schedule of all examinations NMU, DBATU and MSBTE was discussed and overview for the preparation of them was given by the Principal Dr. S. R. Sugandhi.

Item No.5: To discuss upcoming admission process.

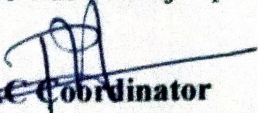
The detailed plan for admission process was discussed and suggestion were noted for the improvement.

Item No.6: To discuss academic planning for 2024-25.

It was suggested that AY 2024-25 should planned as the guidelines of NEP. Requirements about it were discussed and proposed to prepare plan for new AY.

Item No.7: Any other point by permission of chair.

There was no major point of discussion.


IQAC Coordinator




Principal
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Internal Quality Assurance Cell (IQAC)

Action Taken Report

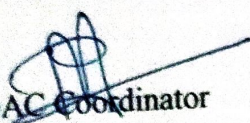
The actions taken by the institute on the discussion/resolution made in the 24th meeting of IQAC committee members are given herewith-

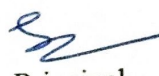
Date: 08.06.2024

Time: 11.00 AM

Venue: Board Room

Sr. No	Action Taken
1	All suggestion and discussion in the meeting were discussed in the HOD meeting.
2	Meeting of examination committee was conducted. Suggestion given in the meeting were discussed and instructed to implement them.
3	Points discussed in the meeting was shared with admission committee members and improved plan was prepared.
4	NEP implementation committee was formed and instructed to prepare new requirements as per NEP.


IQAC Coordinator


Principal
PRINCIPAL
K.C.E.SOCIETY'S
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